

**Van Buren County Brownfield Redevelopment Authority  
Regular Meeting Minutes  
November 13, 2019**

**Board of Commissioners Room, 219 E. Paw Paw Street  
Paw Paw MI 49079**

**1. Call to Order and Determination of Quorum**

At 3:33 pm, by Chairperson Lisa Phillips, with attendees/absentees/quorum status as follows:

**Board Members Present (9):** Chair Lisa Phillips, Vice-Chair Jan Petersen, Kate Hosier(arrived in Item 6), Gail Patterson-Gladney, Cynthia Compton, Sarah Moyer-Cale (departed in Item 9), Katie Strothauer, Zachary Morris and Dr. Patrick Creagan; **Board Members Absent and Excused (0); Board Vacancies: (0).** A quorum (8 of 9) is initially present.

**Staff Present:** Secretary-Treasurer Wayne Nelson; Environmental Consultant Erik Peterson.

- 2. Approval of Agenda--**Motion by Patterson-Gladney, supported by Creagan, to approve the Chair's prepared agenda as adjusted. Approved by a vote of 8-0.
- 3. Approval of Minutes of Regular Meeting held October 9, 2019--**Motion by Petersen, supported by Patterson-Gladney, to approve the minutes of the Regular Meeting held October 9, 2019. Approved by a vote of 7-0, with Morris abstaining due to non-attendance at the October 9 meeting.
- 4. Public Comment—**None
- 5. Correspondence—**None
- 6. Member Kate Hosier Arrives—**At 3:40 pm; a quorum (9 of 9) remains.
- 7. Secretary-Treasurer's Report--**Nelson presented a written report, and the following invoices were presented for approval:

<i>Amount</i>	<i>Vendor</i>	<i>Invoice #</i>	<i>Invoice Date</i>	<i>Reason</i>
	<b>EPA Grant Invoices:</b>			
\$ 4,536.25	Envirologic Technologies Inc	06001	2019-11-11	904 S Kalamazoo; Phase II/BEA/DDCC
500.00	Envirologic Technologies Inc	06002	2019-11-11	23944 Red Arrow; Eligibility
3,000.00	Envirologic Technologies Inc	06003	2019-11-11	153 W Commercial; Elig/Phase I
3,000.00	Envirologic Technologies Inc	06004	2019-11-11	PP Fire Dept; Elig/Phase I
492.00	Envirologic Technologies Inc	06005	2019-11-11	Comm. Outreach/Programmatic
190.00	Envirologic Technologies Inc	06006	2019-11-11	05585 Blue Star; B-Plan
<u>1,947.50</u>	Envirologic Technologies Inc	06007	2019-11-11	413 W Delaware; B=Plan
\$ 13,665.75	Envirologic Sub-Total			
-	(no other EPA Grant Invoices)			
<u>\$ 13,665.75</u>	Total of EPA Grant Invoices			
	<b>BRA General Invoices:</b>			
\$ -	(no General Invoices)			
<u>\$ 13,665.75</u>	Total of All Invoices			

Motion by Morris, supported by Moyer-Cale, to receive the report of the Secretary-Treasurer. Approved by a vote of 9-0.

Motion by Compton, supported by Strothauer, to approve payment of the foregoing Envirologic invoices totaling \$13,665.75. Approved by a vote of 9-0.

## 8. New Business—

- a. **71221 CR 388, South Haven Twp**—Erik Peterson noted that the application in behalf of Pana, LLC and its managing member Charles Spreitzer is not ready for consideration. Clarification on the scope of the project is needed. The matter had been tabled to this meeting. By consensus, the matter will be held in abeyance.
- b. **Consideration of Logo**—Erik Peterson presented, and the Board reviewed and commented on multiple designs for a logo for VBCBRA. There was consensus that two of the designs should be slightly modified and presented to the Board in December for possible final selection.

**9. Member Sarah Moyer-Cale Departs**—At 4:07 pm. A quorum (8 of 9) remains.

## 10. Old Business—EPA Grant Project Updates

- a. Erik Peterson gave brief verbal updates on EPA Grant projects as follows:  
153 Commercial Ave—Phase I complete, application fee paid, Development Agreement signed;  
23944 Red Arrow Hwy-- Phase II pending, application fee paid, Development Agreement signed;;  
413 Delaware St—Brownfield Plan being prepared;  
61072 68<sup>th</sup> St—Project is complete, parcel sold at county Treasurer's 2<sup>nd</sup> Auction;  
67902 Red Arrow Hwy—Brownfield Plan progressing, owner awarded EGLE Recycling Grant;  
05585 Blue Star Hwy-- Brownfield Plan progressing  
08337 M-140 Hwy—Project complete, Senior Services of VBC was able thus able to acquire parcel;  
804 S Kalamazoo St—Applicant has acquired parcel; some tank cleanup likely;  
Gremps/Ampey Rd—Phase I complete; ETI is addressing separate wetland issue.
- b. Erik Peterson and Zach Morris mentioned that the pending project at 99 Walker Street in Lawton is back on an active track.

## 11. Adjournment

There being no additional business, the meeting was adjourned by the Chair at 4:17 pm.

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Wayne Nelson, Secretary-Treasurer  
Van Buren County Brownfield Redevelopment Authority

### Acronyms used in BRA Minutes:

<b>Acronym</b>	<b>Type</b>	<b>Meaning</b>
BRA or VBCBRA	Agency	Van Buren County Brownfield Redevelopment Authority
EPA	Agency	U. S. Environmental Protection Agency
EGLE (formerly MDEQ)	Agency	Michigan Department of the Environment, Great Lakes, and Energy (formerly MI Department of Environmental Quality)
MEDC	Agency	Michigan Economic Development Corporation
VBC	Agency	Van Buren County
VBCBOC	Agency	Van Buren County Board of Commissioners
BEA	Environmental Term	Baseline Environmental Assessment
DDCC	Environmental Term	Documentation of Due Care Compliance
ESA	Environmental Term	Environmental Site Assessment (as in Phase II ESA)
QAPP	Environmental Term	Quality Assurance Project Plan
ETI	Company	Envirologic Technologies Inc, the EPA Grant contractor